



Naresuan University
Close Course/Section Request Form

NU 5

1. To the dean of the Faculty to
Majorwould like to close a course/ a section as Follows:
Undergraduate According to the 1st Semester 2nd Semester Summer (Full time) Academic Year.....
Postgraduate Registration Handbook 1st Trimester 2nd Trimester 3rd Trimester (Part time) Academic Year.....
Ph.D.
As per the following details:
1.1 Course Code.....
Total Credit(.....-.....-.....)
1.2 Course title (Thai).....
(Eng).....
1.3 Section.....
1.4 Total No. of students in the section.....
1.5 Instructor Code.....
1.6 For the following reason(s).....
Signature.....Signature.....
Instructor Department Head/Major
...../...../.....
Instructor's Phone number.....
3. Record of the Scheduling Division
3.1 1st time () Registered Students in total
() Non-Registered Students
...../...../.....
3.2 2nd time () Registered Students in total
() Non-Registered Students
...../...../.....
More Comments.....
Signature.....
4. The order by Vice President for Academic Affairs
() Approved
() Not Approved
() Other
Signature.....
Vice President for Academic Affairs
...../...../.....
For the scheduling division
() The process is completed
() Other
Signature.....
Dean
...../...../.....
2. To the Vice President for Academic Affairs
For your consideration
Signature.....
Dean
...../...../.....

Remarks : The Close Course/Section Request Form is used for only one course or section.